14 October 2022

Dear Parents / Carer,

**Re: School Meals Payments**

Chartwells, who supply our school meals, have increased their daily price due to their increased supply costs. The increase in their costs means we have taken the decision to increase the price of school dinners by 5p. Therefore, a school meal will cost £2.45 per day after half term.

The new price will commence from 1 November 2022 and ParentPay will be updated to reflect this change.

All school meals must be paid for in advance via ParentPay. Children in Key Stage 1 (Reception, Year 1 & 2) remain entitled to universal free school meals under the government’s Universal Infant Free School Meal initiative. However, if you go on the London Borough of Hounslow website and apply to see if you are eligible (on benefits/low income) for “Free School Meals” you could also attract shopping vouchers from Reception to Year 6 as you may be entitled to help in school holiday times.

If a parent does not pay in advance for their child’s meals the school must still pay Chartwells. This means that money which should be spent on your children’s education is diverted to pay for debts incurred. Every parent/carer would agree that this is unacceptable and we humbly request that all parents/carers give us their support and ensure payment for their child’s school dinners is made advance or within a week of eating a lunch.

A copy of the ‘Debt Policy for Parents’ can be found on the website for you to read and if you have any questions about anything in this letter please come and speak to Mrs Rowe, by the school office.

Yours sincerely

**Mrs Rowe**

**School Business Manager**