



The Orchard Primary School

[www.orchardprimary.com](http://www.orchardprimary.com)

12th January 2024

### WELCOME BACK!

It is lovely to see children and parents back in school after the holidays.

We thank you for your well wishes and gifts.

We have another busy school term ahead of us so please take note of upcoming dates in the newsletters and on School Ping.

### Special Mentions

If your child has done something wonderful, please share it with us!

We like to showcase the achievements of our pupils in the newsletter so do let us know. With photos (and photo permission) if possible.

Please email the school office:

[parents@tops.hounslow.sch.uk](mailto:parents@tops.hounslow.sch.uk)

### ADMISSIONS

#### Reception Admissions 2024

The closing date for applications to our Reception classes starting school in September 2024, is this coming Monday, the 15th January 2024.

Information can be found at: [www.hounslow.gov.uk/admissions](http://www.hounslow.gov.uk/admissions)

or please contact LBH admissions via email at: [admissions@hounslow.gov.uk](mailto:admissions@hounslow.gov.uk)

### REMINDER

Please remember a water bottle for your child.

Please put your child's name in any clothing that they wear or bring to school. This helps items from being given to the wrong child or lost.

Lost property is kept outside the Medical/Welfare Room.

### SCHOOL INFORMATION

School telephone: 020 8570 6247

School email: [parent@tops.hounslow.sch.uk](mailto:parent@tops.hounslow.sch.uk)  
For enquiries or to update address or phone contact.

School website: [www.orchardprimary.com](http://www.orchardprimary.com)



### DATES FOR YOUR DIARY

Tuesday, 16th January 2024  
Year 6 SATS meeting 9.30am, Junior Hall

Tuesday, 16th January 2024  
Year 4 Multiplication Tables meeting  
2.50pm, Junior Hall

Week of 15th January 2024  
All Clubs back

Monday 15th January 2024 - BFC Football  
Please bring full kit including shin pads

Tuesday 16th January 2024 - Martial Arts

Thursday 18th January 2024 - Art Club

Thursday 18th January 2024 - Multi-skills

### Festive Breakfast

On the 12<sup>th</sup> December 2023, the School Council held a festive breakfast for parents and children. It was a lovely event to get the school community together in the festive period leading up to the end of the term.



The year 5 and years 3 and 4 choir also sang to the parents and children who enjoyed listening to the choir sing while eating their breakfast of croissants, fruit and cups of tea.

The School Council, staff and Governors helped to serve the breakfast and tidy up afterwards.

Parents and children were invited to make a wish for Christmas and the new year, with the wishes written on stars which were put up in the hall.

Thank you to all who came to support this festive event. We hope to hold another School Council event over the next term.

### NURSERY Admissions September 2024

Children born between 1 September 2020 and 31 August 2021 can take up a free, part-time place (15hrs per week) in a school nursery class from the September before their fourth birthday.

The closing date for applications is :  
**8 March 2024**

Application forms are available at the school office or via [parent@tops.hounslow.sch.uk](mailto:parent@tops.hounslow.sch.uk) or can be downloaded with the 'Starting in a Hounslow School Nursery in September 2023' brochure at [www.hounslow.gov.uk/nursery\\_admissions](http://www.hounslow.gov.uk/nursery_admissions)

Please remember to submit the forms to us with a copy of your current council tax bill (or tenancy agreement) and a birth certificate.



Juniper class and Redwood class achieved the highest attendance for this week, the 8th to the 12th January 2024.

Every school day does matter.



### Important Attendance Information

#### Punctuality

Gates open at 8.45am. Children can go straight into class at this time.

- ◇ Key Stage 2 children MUST be in class by 8.55am.
- ◇ Key Stage 1 children MUST be in class by 9.00am.

Please be on time to school. Being late disrupts the start of the class and can make your child miss out on important lessons and time with their classmates.

#### Attendance

If your child is unable to attend school, for any reason, please let us know.

Please email:

[absence@tops.hounslow.sch.uk](mailto:absence@tops.hounslow.sch.uk)

Or telephone the school on 0208 570 6247 and leave a voicemail message on the absence line by choosing Option 2.

Please leave as much detail as possible — 'sick' or 'unwell' cannot be accepted as a reason. Please try to make appointments outside of school time. If your child needs to attend an appointment during the school day, or has been at the hospital, please provide an appointment card, hospital discharge letter or email details (appointment & time) to the absence email. This is needed so absence can be authorised.

If collecting early to take your child to an appointment, please also include this in your email.

Thank you for your co-operation and continued support with attendance. We will continue to push this important educational success ingredient in the new year.

Lunch Please book your child's school meal on Parent pay in advance for a week, month or term as you prefer.