



The Orchard Primary School

www.orchardprimary.com

13th September 2024



As we are at the start of our new school year, we remind all parents and children to be careful on their way to and from school. If walking, please be road aware, keep to the pavements and look out for moving cars and bicycles / scooters when crossing the road. Thank you.

Secondary School Transfer

Leaflets have been given out to the Year 6 children with advice for parents on how/where to apply online.

Secondary School Transfer will also be discussed at the Yr. 6 Induction Meeting on Tuesday, 10th September @ 2pm in the Junior Hall.

Closing date for applications:
31.10.2024

Admissions link:

www.hounslow.gov.uk/admissions

For further information, please contact admissions@hounslow.gov.uk

Revised P.E. TIMETABLE 2024 / 2025

Year Group	PE Days
YR 1	Monday, Tuesday & Friday
YR 2	Tuesday, Wednesday & Thursday
YR 3	Thursday & Friday
YR 4	Tuesday & Thursday
YR 5	Wednesday & Thursday
YR 6	Monday & Wednesday

REMINDERS

Please remember to name all your child's clothing and to have a named water bottle for your child to bring to school daily.

If you need to update any information held on record, (address, phone number, contact details etc.) please email: parent@tops.hounslow.sch.uk

If you have a school query, please come to the school office.



DATES FOR YOUR DIARY

'Meet the Team' Meetings in Infant Hall:

Yr. 2
Tuesday, 17th September @ 2pm

Yr. 1
Thursday, 19th September @ 2pm

Week of 16th September 2024
Online Safety Week

Reception Admission 2025

The application process went live on the 1st September 2024. You are now able to apply for a place in our Reception classes for September 2025.

Information can be found @ www.hounslow.gov.uk/admissions

Or please contact admissions@hounslow.gov.uk
Closing date : 15.01.2025

These premises are under 24hour CCTV surveillance



School uniform can be ordered online with our school logo from:

<https://myclothing.com/>

However, a plain red school sweatshirt or cardigan without a brand logo will also suffice.

These can be bought in the local supermarkets.

We also sell second-hand uniform from time-to-time at a cost of £1 per item.



Redwood class and Juniper class achieved the highest attendance for this first week of term, the 9th to 13th September 2024.

CONGRATULATIONS!



Punctuality

Gates open at 8.45am. Children can go straight into class at this time.

- ◇ Key Stage 2 children MUST be in class by 8.55am.
- ◇ Key Stage 1 children MUST be in class by 9.00am.

Please be on time to school. Being late disrupts the start of the class and can make your child miss out on important lessons and time with their classmates.

Attendance

If your child is unable to attend school, for any reason, please let us know.

Please email:

absence@tops.hounslow.sch.uk

Or telephone the school on 0208 570 6247 and leave a voicemail message on the absence line by choosing Option 2.

Please leave as much detail as possible —'sick' or 'unwell' cannot be accepted as a reason. Please try to make appointments outside of school time. If your child needs to attend an appointment during the school day, please provide an appointment card or email details (appointment & time) to the absence email.

This is needed to authorise absence.

We ask that appointments, as much as possible, are booked outside of school time.

Thank you.