



The Orchard Primary School

www.orchardprimary.com

6th September 2024

### Welcome Back

A warm welcome back to all our pupils, and you the parents / carers. We hope you all had a relaxing and peaceful Summer break.

This year we welcome the following new staff members.

Miss Sheikh: Sequoia class  
Mrs. Fletcher: Rowan class  
Mrs. Glennister: Nursery

### Secondary School Transfer

Leaflets have been given out to the Year 6 children with advice for parents on how/where to apply online.

Secondary School Transfer will also be discussed at the Yr. 6 Induction Meeting on Tuesday, 10th September @ 2pm in the Junior Hall.

**Closing date for applications:**  
**31.10.2024**

Admissions link:

[www.hounslow.gov.uk/admissions](http://www.hounslow.gov.uk/admissions)

For further information, please contact [admissions@hounslow.gov.uk](mailto:admissions@hounslow.gov.uk)

### P.E. TIMETABLE 2024 / 2025

Year Group	PE Days
YR 1	Monday, Tuesday & Friday
YR 2	Wednesday & Thursday
YR 3	Monday & Friday
YR 4	Tuesday & Thursday
YR 5	Wednesday & Thursday
YR 6	Monday & Wednesday

### REMINDERS

Please remember to name all your child's clothing and to have a named water bottle for your child to bring to school daily.

If you need to update any information held on record, (address, phone number, contact details etc.) please email:

[parent@tops.hounslow.sch.uk](mailto:parent@tops.hounslow.sch.uk)

If you have a school query, please come to the school office .



### DATES FOR YOUR DIARY

'Meet the Team' Meetings in Junior Hall:

Yr. 6

Tuesday, 10th September @ 2pm

Yr. 5

Wednesday, 11th September @ 2pm

Yr. 4

Friday, 13th September @ 9.15am

Week of 9th September 2024

Reception children start

Week of 16th September 2024

Behaviour Week

### Reception Admission 2025

The application process went live on the 1st September 2024. You are now able to apply for a place in our Reception classes for September 2025.

Information can be found @ [www.hounslow.gov.uk/admissions](http://www.hounslow.gov.uk/admissions)

Or please contact [admissions@hounslow.gov.uk](mailto:admissions@hounslow.gov.uk)  
**Closing date : 15.01.2025**

### Collective Worship

All pupils should take part in an act of collective worship each day. In the past, we have applied for a "Determination" that allows us to have collective worship which reflects not only the Christian faith, but also the faiths and customs of our wider school community.

Without our Determination the expectation would be that our collective worship should be 'wholly or mainly of a broadly Christian character'. The Determination enables us to value, reflect and promote the cultural, linguistic and religious diversity of the school population.

This year we need to apply for renewal of the Determination to allow for acts of worship to be relevant and meet the needs of our diverse community. The Determination provides an exemption for the whole school from the requirement that the majority of acts of worship must be 'wholly or mainly of a broadly Christian character'. This does not mean that the Christian Faith is not reflected but means that we are also able to consider other traditions, customs and beliefs of our school and wider community.

If you have any comments to make about this application, please could you send them to the school in writing. Thank you.



Olive class and Sycamore class achieved the highest attendance for this first week of term, the 4th to 6th September 2023.

**CONGRATULATIONS!**



### Punctuality

Gates open at 8.45am. Children can go straight into class at this time.

- ◇ Key Stage 2 children MUST be in class by 8.55am.
- ◇ Key Stage 1 children MUST be in class by 9.00am.

Please be on time to school. Being late disrupts the start of the class and can make your child miss out on important lessons and time with their classmates.

### Attendance

If your child is unable to attend school, for any reason, please let us know.

Please email:

[absence@tops.hounslow.sch.uk](mailto:absence@tops.hounslow.sch.uk)

Or telephone the school on 0208 570 6247 and leave a voicemail message on the absence line by choosing Option 2.

Please leave as much detail as possible —'sick' or 'unwell' cannot be accepted as a reason. Please try to make appointments outside of school time. If your child needs to attend an appointment during the school day, please provide an appointment card or email details (appointment & time) to the absence email.

**This is needed to authorise absence.**

We ask that appointments, as much as possible, are booked outside of school time.

Thank you.

Nurture Learn Grow

Issue 1