



9th October 2020

Dear Parents / Carers

Thank you again to everyone for wearing a face covering when you come onto the site.

- We have had a few children arrive at school wearing masks. Safe wearing of face coverings such as masks requires cleaning of hands before and after touching - including to remove or put them on. As previously communicated, the children are welcome to wear masks to travel to school but these should be safely removed on arrival and they should wash their hands or use sanitizer when they go into class. If using temporary face coverings these should be disposed of in the bin on arrival in the classroom. Reusable face coverings should be put in a sealable plastic bag so they can be taken home. Please provide your child with a small plastic bag if they use a reusable face covering to come to school. We remind children about not touching their faces throughout the day and would recommend that you do the same at home - particularly when using and removing face coverings.
- Please **supervise your children** when you have collected them and keep them with you. The children should not be playing in the conservation area, climbing and playing on the adobe at the far end of the field or on the play structures in the playground. This is very important and ensures their safety.
- **Social distancing is really important** as part of all our efforts to reduce the spread of Covid-19, along with good hygiene and wearing face coverings. Please do not gather in the playground or at the gates to speak with other parents. You should all be adhering to social distancing guidance with staff, children and parents **at all times** including when walking along the paths on the school site.
- Remember the **drop off and collection times** for your children.

YEAR GROUP	START TIME	FINISH TIME
Year 1	9.00am	3.10pm
Year 2	9.15am	3.20pm
Year 3	9.15am	3.20pm
Year 4	9.00am	3.30pm
Year 5	8.45am	3.30pm
Year 6	8.45am	3.30pm

- Please do not arrive more than 5 minutes before your drop off or pick up time.
- If you have more than one child, please drop them all off in the morning with the **earliest child** and pick up with the **youngest child**. If you have a child in Reception and other children in Year 1 to Year 4, you will now be able to collect them all at 3pm. We are trying to encourage children in Year 5 and Year 6 to stay until 3.30pm even if they have younger siblings.
- Year 5 and Year 6 children should come to school on their own or be left at the gate at 8.45am. Year 4 children should now be coming into school on their own from the gate which prevents further congestion on the school site.
- **Please be on time.** Being late can delay the next group of children to come in or leave which causes congestion at the gates.
- Remember to drop your child off or collect and then **leave the site immediately** without waiting around. This is to prevent congestion and help with social distancing. All the children now know where to go at the start of the day and there are staff in the playground who can help children who are unsure so there is no need to wait.
- **Only one parent/ adult** per family will be permitted onto the site.

Christine Haslam
Headteacher